

CITY OF NORBOURNE ESTATES

July 11, 2017 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on July 11, 2017, at the St. Matthews Eline Library. Mayor Paul Brooks called the meeting to order at 6:00PM. The following City officials were in attendance; Commissioners Jeff Daiber, Bert Erny, Kevin Thomas and Lucy Heskins, Treasurer Elena Marquette and Clerk Jerry Brown. Six guests attended. Attendance Record is on file.

Comm. Daiber made a motion to approve and distribute the June 13, 2017 Regular Meeting Minutes. Comm. Erny seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for June 2017 was presented. Comm. Daiber made a motion to approve the report for audit. Comm. Erny seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in July;

Elena Marquette, Treasurer (July)	\$500.00	Tim Kraus – water hoses for new trees	\$116.53
Jerry Brown, Clerk (July)	\$800.00	Daniel Bradford – first water new Blvd trees	\$20.00
Clerk Expenses (July)	\$367.41	Klausing Group – backflow warranty repair	\$0.00
NSAP (June)	\$910.00	Klausing Group – mow, trim, irrigation	\$597.40
Waste Management (June)	\$2,465.00	Klausing Group – mow, trim, weed beds	\$228.92
LG&E (lights – 05/16-06/15)	\$696.96	Cornerstone Landscape – remove 4 dogwoods	\$575.00
LG&E (Breck – 05/17-06/16)	\$27.46	Cornerstone – trim Oak corner St. Ives	\$1,200.00
LG&E (Browns – 05/17-06/19)	\$27.46	Cornerstone – fallen oak debris	\$250.00
James Hodge, Atty. (fees – June)	\$227.50		

COMMITTEE REPORTS

Security, Finance & Communication

Security Officer Lt. Al Cabrera's report was received. Officer Cabrera also noted that, while there were no outstanding security events to report within the City of Norbourne Estates, a recent apprehension and arrest of those involved in auto thefts also known as “car hopping” result in reduced events here. Note was made that auto theft can be prevented by securing spare keys and key fobs often left in consoles or glove boxes, or that automatic key fobs left inside homes near garages are often within range of “push button” ignitions and autos are often started and stolen without the key fob.

As we approach the vacation season, Officer Cabrera also pointed out that residents can notify him and our security service by email of vacation plans and the residence will receive additional attention during our routine patrols. The email address is provided on the City's website.

Ordinance & Resolutions

Mayor Brooks recognized Clare Krebs who presented information for a requested building permit for a two-story and front porch addition and renovation at the residence of Clare & Mark Krebs at 4024 Norbourne Boulevard. After review of the plans and documents presented, Comm. Heskins made a motion to approve the request. Comm. Daiber seconded the motion, it passed unanimously.

Mayor Brooks recognized residents Dick & Linda Pike and Jacque DeAngelis to discuss ordinances relating to driveway requirements within Norbourne Estates. The question of the ordinances arose because of the drainage project on Saint Ives Court resulting in the need to replace two driveway approaches in the right of way. Of concern were the allowable width of driveways and any flare outs at the street.

Review of Ordinance Chapter and Section 151.03 refers to dimensions and other considerations as prescribed in Ordinance 11, Series 2006, Attachment C. Section 4 of that ordinance establishes the maximum width of ten (10) feet, exclusive of “flare outs”, and excluding also corner lots, whereon the maximum width shall be twenty-two (22) feet. The use of “flare outs”, at the intersection of the access route (driveway) and the public way (street) shall comply with . . . design standards specified by Metro Louisville ordinance and/or the Metro Louisville Land Development Code. The Louisville Metro Public Works Standard Plan No. 431 for driveways, note 4 specifies a wing width (flare out) shall be 3’-0”. Thus, it was determined that the maximum driveway width at the edge of the street would be 16’-0” tapered to the driveway width within the right of way.

Roads & Utilities

Mayor Brooks recognized Comm. Daiber to discuss continuing efforts of the Metropolitan Sewer District to address certain drainage issues in Norbourne Estates. Comm. Daiber noted that MSD has begun work to improve drainage on Saint Ives Court to be followed by improvements along Norbourne Boulevard. Progress is also being made to improve drainage in areas of Sherrin Avenue and Browns Lane.

Comm. Daiber also noted receiving several proposals to install lighting for the City’s signs at each entrance. Comm. Erny made a motion to approve an expenditure not to exceed \$2,400 to install lighting. Comm. Thomas seconded the motion, it was approved unanimously.

Comm. Erny reported on progress to improve street lighting by increasing existing wattage from 100 watts to 150 watts on existing lamps at a nominal recurring fee and installing additional lamp posts. He reviewed several options offered by from L G & E including a variety of fixtures, each to be installed for a nominal recurring fee. L G & E suggests making the change to increase wattage before assisting with locating additional fixtures. Comm. Erny will notify L G & E to make the upgrade in wattage.

Comm. Erny made a motion to adjourn the meeting at 7:55PM. Comm. Thomas seconded it.

Paul Brooks, Mayor

Jerry Brown, City Clerk

visit our website – <http://www.norbourneestates.org>