

CITY OF NORBOURNE ESTATES

October 8, 2013 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on October 8, 2013, at the St. Matthews Eline Library. Mayor Spanyer called the meeting to order at 7:00PM. The following City officials were in attendance: Commissioners Brooks, Decker and Erny, Treasurer Rose and Clerk Brown. Commissioner Frey was not present. Three guests also attended. Attendance Record is on file.

Comm. Decker made a motion to approve and distribute the September 10, 2013 Regular Meeting Minutes with two notices. Comm. Erny seconded; it passed unanimously.

The Treasurer's Report for September 2013 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Decker seconded; it passed unanimously.

Treasurer Rose also noted that a motion in the minutes is necessary to authorize the opening of an account to deposit State Grant funds for the ordinance revision. Comm. Decker made a motion to authorize Treasurer Rose to establish a special account at Chase Bank for grant funds and deposit such funds in the amount of \$7,600 without cost or fee, as required by the grantee, the Commonwealth of Kentucky Department of Libraries and Archives, State-funded Local Records Project. Comm. Erny seconded; it passed unanimously.

Clerk Brown read the following invoices to be paid in October.

Jeffrey Rose (October)	\$200.00	*LWC (Breck – 07/10-09/11 acct 07)	\$150.00
Jerry Brown (October)	\$800.00	*LWC (Browns – 07/10-09/11 acct 26)	\$150.00
Clerk Expenses (October)	\$224.32	Simply Waste (September)	\$2,762.50
NSAP (September)	\$980.00	James Hodge, Atty. (legal fees)	\$113.75
*LG&E (lights – 08/14-09/12)	\$650.00	Patrick Johnson Landscape – trim, etc.	\$600.00
*LG&E (Breck – 08/14-09/13)	\$20.00	Patrick Johnson – mow 6 thru 9/13	\$2,409.75
*LG&E (Browns – 08/14-09/12)	\$20.00	Patrick Johnson – tree & stump removal	\$5,550.00

*LG&E and LWC – current usage charges adjusted to maintain a monthly credit balance and avoid fees

COMMITTEE REPORTS

Security & Finance

Security Officer Lt. Don George's report was received. Notice was made of two arrests in the fifth division of persons suspected of being active in our area. During recent patrols within Norbourne Estates a large number of open garage doors were observed with many valuable contents in full view. A rise in theft by unlawful taking from such places will also affect the cost of homeowner's insurance.

Officer George also noted seasonal rise in heavy parking due to late parties and gatherings. He suggested that plans be made for safety issues during the upcoming Halloween observance. Comm. Erny made a motion to authorize the Mayor to instruct law enforcement on the temporary partial enclosure or restricted parking on such City streets as he shall determine with law enforcement and/or the city engineer as necessary for the Halloween celebration event.

Comm. Decker seconded; it passed unanimously. The clerk shall prepare a notice of the resolution which will be included with the upcoming minutes distribution for the meeting in September.

James Hodge of Hodge, Singler & Ritsert reported that the distribution of payment of the delinquent 2008 liability for 4006 Saint Ives Court by the Commissioner of the Jefferson Circuit Court had been delayed by a technicality requiring additional court action. The distribution has now been approved and remittance shall be received within a week or so.

Roads & Utilities

Comm. Erny reported that he and Comm. Decker had met with a design group of engineers to address the issue of drainage within the City as well as curbs, roadway edging and other related issues. Comm. Decker then presented materials provided by Mark Madison of the Milestone Design Group, specialists in urban and community planning, proposing a course of action to address overall infrastructure development concerns for the City. Such concerns would include storm water handling, public roadways and other architectural enhancements to include sidewalks, entrances, pavement and lighting.

Comm. Erny made a motion to authorize Milestone Design Group to perform necessary actions to implement Phase 1; preliminary mapping, planning and cost estimating at a cost not to exceed \$3,000, for overall engineering development concerns for the City of Norbourne Estates as presented in their Infrastructure Improvement Process materials. Comm. Brooks seconded; it passed unanimously.

Grounds & Landscape

Comm. Brooks reported that lawn and landscaping services by Patrick Johnson Landscaping LLC. continue and include aerating and seeding the Boulevard, then fertilizing and winterizing. Pansies will be planted soon. Comm. Brooks will present proposals for both landscaping and tree improvements for the next season.

Comm. Erny made a motion to adjourn the meeting at 8:10PM. Comm. Decker seconded it.

Andy Spanyer, Mayor

Jerry Brown, City Clerk
NorbourneClerk@gmail.com

visit our website – <http://www.norbourneestates.org>
