

# CITY OF NORBOURNE ESTATES

## December 10, 2013 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on December 10, 2013, at the St. Matthews Eline Library. Mayor Spanyer called the meeting to order at 7:00PM. The following City officials were in attendance: Commissioners Brooks, Decker and Erny, and Clerk Brown. Commissioner Frey and Treasurer Rose were not present. Four guests also attended. Attendance Record is on file.

Comm. Erny made a motion to approve and distribute the November 12, 2013 Regular Meeting Minutes. Comm. Decker seconded; it passed unanimously.

The Treasurer's Report for November 2013 was presented by Clerk Brown. Comm. Erny made a motion to approve the report for audit. Comm. Decker seconded; it passed unanimously.

Clerk Brown read the following invoices to be paid in December.

Andrew Spanyer (July-December)	\$600.00	*LG&E (lights – 10/12-11/12)	\$650.00
Jeffrey Rose (December)	\$200.00	*LG&E (Breck – 10/14-11/13)	\$20.00
Jerry Brown (December)	\$800.00	*LG&E (Browns – 10/14-11/12)	\$20.00
Clerk Expenses (December)	\$66.71	*LWC (Breck – 09/11-11/07 acct 07)	\$85.00
NSAP (November)	\$1,015.00	*LWC (Browns – 09/11-11/07 acct 26)	\$85.00
Simply Waste (November)	\$2,762.50	Chism Irrigation (winterize, spring start)	\$200.00
Patrick Johnson Landscape – seasonal	\$3,100.00	BB&T Ins Svcs (Treasurer's Surety Bond)	\$101.80
James Hodge, Atty. (legal fees)	\$210.00	Milestone Design – Engineering Study	\$1,432.00

\*LG&E – current usage charges adjusted to maintain a monthly credit balance and avoid fees

## COMMITTEE REPORTS

### Security & Finance

In his absence, Security Officer Lt. Cabrera's report was presented. Comm. Erny reported as to conversations with Officers Cabrera and George about incidents of suspicious activity relating to two vehicles, a white van and a black SUV in the neighborhood. Notice was made of a short heavy woman knocking on doors offering to rake leaves, possibly determining if anyone was home. Mondays and Fridays are target days for break-ins especially along inner streets, Saint Germaine and Saint Ives. We are advised to not place large television and electronic boxes out for trash as they signal large purchases to be targeted for theft.

Mayor Spanyer noted that Treasurer Rose has previously expressed his wish to retire from his position sometime within a year pending the appointment of a new treasurer. His current term expires at the end of this year. The Commissioners are requested to suggest possible candidates from the community before considering someone from without.

### Ordinance & Resolutions

James Hodge of Hodge, Singler & Ritsert reported on the progress of the ordinance codification and review project. American Legal Publishing will have the initial draft of the revised ordinances completed for edit and review by the Board of Commissioners by January 2014.

**Roads & Utilities**

Mayor Spanyer recognized Mark Madison, Senior Planner and Andy Watson, Landscape Architect of Milestone Design Group. As project leader, Mr. Watson reported on initial observations for addressing potential neighborhood and infrastructure improvements within the City. He suggested that the Board of Commissioners solicit suggestions and ideas from the residents of the City. The Mayor and Commissioners agreed that the Clerk shall include a notice to accompany the November Regular Meeting Minutes. The notice is to include an invitation to attend the next regular meeting scheduled for January 14, 2014, provide a form to submit concerns and ideas and provide for an email address to submit comments.

**Grounds & Landscape**

Comm. Brooks reported that the entrances have been decorated for the Christmas/holiday season and seasonal lighting has also been included.

Comm. Erny made a motion to adjourn the meeting at 8:00PM. Comm. Decker seconded it.

\_\_\_\_\_  
Andy Spanyer, Mayor

\_\_\_\_\_  
Jerry Brown, City Clerk  
[NorbourneClerk@gmail.com](mailto:NorbourneClerk@gmail.com)

visit our website – <http://www.norbournestates.org>

\*\*\*\*\*