

CITY OF NORBOURNE ESTATES

May 13, 2014 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on May 13, 2014, at the St. Matthews Eline Library. Mayor Spanyer called the meeting to order at 7:00PM. The following City officials were in attendance: Commissioners Brooks and Erny, Treasurer Rose and Clerk Brown. Commissioners Decker and Frey were not present. Eight guests also attended. Attendance Record is on file.

Comm. Erny made a motion to approve and distribute the April 8, 2014 Regular Meeting Minutes. Comm. Brooks seconded; it passed unanimously.

The Treasurer's Report for April 2014 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Brooks seconded; it passed unanimously.

Clerk Brown read the following invoices to be paid in May.

Jeffrey Rose (May)	\$200.00	*LG&E (lights – 03/18-04/15)	\$600.00
Jerry Brown (May)	\$800.00	*LG&E (Breck – 03/18-04/16)	\$20.00
Clerk Expenses (May)	\$116.04	*LG&E (Browns – 03/18-04/16)	\$20.00
NSAP (April)	\$980.00	Milestone Design – Engr. Study, phase I	\$197.50
Simply Waste (April)	\$2,762.50	Milestone Design – Engr. Study, phase II	\$5,022.00
James Hodge, Atty. (legal fees)	\$175.00	Patrick Johnson Landscape – 3 mowings	\$425.25
Patrick Johnson Landscape – beds, herbicide	\$2,925.00		

*LG&E – current usage charges adjusted to maintain a monthly credit balance and avoid fees

COMMITTEE REPORTS

Security & Finance

Security Officer Lt. Al Cabrera's report was received with nothing unusual to relate.

Treasurer Rose presented a budget worksheet for fiscal year July 1, 2014 through June 30, 2015 for the Board to review and revise.

Clerk Brown noted that the City's computer was aging and operating on Microsoft Windows XP which is no longer supported and outdated. Comm. Brooks made a motion to authorize the Clerk to replace the current computer, update software and technical support at a cost not to exceed \$1,000. Comm. Erny seconded the motion; it passed unanimously.

Mayor Spanyer noted that search efforts to find a candidate to fill the position of Treasurer for the City of Norbourne Estates continues. The Mayor recognized Charles J. Veeneman, CPA, who presented his resume' regarding accounting services he provides for other similar cities in the area. He also noted he could not serve as the official treasurer in more than one city but could provide accounting services for Norbourne Estates. Notice was made that J.R. Rose has served in the capacity of Treasurer for almost 22 years.

Ordinance & Resolutions

The Board discussed the proposed budget and tax rates for July 1, 2014 – June 30, 2015. Commissioner Brooks made a motion that the Board conduct the first reading of the draft budget ordinance and the tax rate ordinance for the 2013-2014 fiscal year, which reflects keeping the tax rate at \$0.185 per \$100 assessed value, the same as the previous fiscal year. Comm. Erny seconded the motion; it passed unanimously. The second reading of the budget ordinance and the tax rate ordinance is scheduled for June 10, 2013, the next regular meeting of the Board of Commissioners.

Homeowner Steve Kuhlman presented information for a requested building permit for a small boundary fence in the rear yard of the residence at 4003 Saint Germaine Court. An overview of Metro Louisville Land Development Code regarding fences was presented by Clerk Brown. Treasurer Rose questioned the need of a formal permit which would require a letter of approval from Norbourne Estates. Mr. Kuhlman will consult with Metro government and proceed accordingly.

Homeowner Donna Heitzman presented information for a requested building permit for alterations to the front porch of the residence at 4030 Norbourne Boulevard. Mayor Spanyer made a motion to approve the request. Comm. Erny seconded; it passed unanimously.

James Hodge of Hodge, Singler & Ritsert reported on the delay in progress of the ordinance codification and review. Noting the need to update an older code of ordinances to be included in the initial draft from American Legal Publishing which should now be available to the Board of Commissioners for additions and corrections within a month. Atty. Hodge noted that periodic ordinance review is a process to be revisited each five years.

Roads & Utilities

Commissioner Erny reported on several options and requirements from Milestone Group for a comprehensive reconstruction of the sidewalk system to comply with the Americans with Disabilities Act, improve the safety of our walkways and incorporate a unique design to distinguish the City at large. The overall cost of such a project is anticipated to be in the range of \$100,000 to \$150,000 when completed and may begin this fiscal period for completion in the next. Note was also made that survey crews will continue to be in the City.

Comm. Erny made a motion to adjourn the meeting at 8:45PM. Mayor Spanyer seconded it.

Andy Spanyer, Mayor

Jerry Brown, City Clerk
NorbourneClerk@gmail.com

visit our website – <http://www.norbourneestates.org>