

# CITY OF NORBOURNE ESTATES

## June 10, 2014 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on June 10, 2014, at the St. Matthews Eline Library. Mayor Spanyer called the meeting to order at 7:00PM. The following City officials were in attendance: Commissioners Brooks, Decker and Erny, and Clerk Brown. Commissioner Frey and Treasurer Rose were not present. Eight guests also attended. Attendance Record is on file.

Comm. Brooks made a motion to approve and distribute the May 13, 2014 Regular Meeting Minutes. Comm. Erny seconded; it passed unanimously.

Due to the Treasurer's absence, the Treasurer's Report for May 2014 was not presented.

Clerk Brown read the following invoices to be paid in June.

Andrew Spanyer (June)	\$600.00	*LG&E (lights – 04/16-05/15)	\$600.00
Jeffrey Rose (June)	\$200.00	*LG&E (Breck – 04/16-05/15)	\$20.00
Jerry Brown (June)	\$800.00	*LG&E (Browns – 04/16-05/16)	\$20.00
Clerk Expenses (June)	\$1,051.87	*LWC (Breck – 03/11-05/09 acct 07)	\$50.00
NSAP (May)	\$980.00	*LWC (Browns – 03/11-05/09 acct 26)	\$50.00
Simply Waste (May)	\$2,762.50	Patrick Johnson Landscape – 4 mowings	\$567.00
James Hodge, Atty. (legal fees - May)	\$175.00	KLC – Liability annual coverage	\$3,655.00
KLC – Workers Comp annual coverage	\$531.40	KLC – Property annual coverage	\$365.12

\*LG&E & LWC – current usage charges adjusted to maintain a monthly credit balance and avoid fees

Pay from Chase special account grant funds for ordinance codification

American Legal Publishing (80% contract due) \$5,600.00

## COMMITTEE REPORTS

### Security & Finance

Security Officer Lt. Al Cabrera's report was received. Lt. Cabrera noted that a contractor's trailer had been stolen from the renovation site on Saint Ives Court, otherwise there were no other unusual occurrences to report.

To continue search efforts to find a candidate to fill the position of Treasurer for the City of Norbourne Estates, the Mayor recognized John McIntyre, CPA, who presented his resume' regarding audit and accounting services he provides for other similar cities in the area.

During the May meeting Treasurer Rose had previously distributed the proposed Budget for July 1, 2014 through June 30, 2015 based on the current tax rate of \$.185 per \$100 assessed value. After discussion and review, Comm. Brooks made a motion to approve the proposed tax rate of \$.185 per \$100 assessed value for the fiscal 2014 – 2015 as previously submitted. Comm. Erny seconded the motion; it passed unanimously. Comm. Brooks then made a motion to approve the Budget as previously presented. Comm. Erny seconded the motion; it passed unanimously.

## **Ordinance & Resolutions**

Clerk Brown proceeded with the second reading of the Tax Rate Ordinance for the fiscal year ending June 30, 2015. Comm. Decker made a motion to approve Ordinance No. 10, Series 2014, establishing the new tax rate for the City of Norbourne Estates for the fiscal year July 1, 2014 to June 30, 2015. Mayor Spanyer seconded the motion; it was passed unanimously.

Clerk Brown then proceeded with the second reading of the Budget Ordinance for the fiscal year ending June 30, 2015. Comm. Decker made a motion to approve Ordinance No. 11, Series 2014, establishing a budget for the City of Norbourne Estates for the fiscal year July 1, 2014 to June 30, 2015. Mayor Spanyer seconded the motion; it was passed unanimously.

Clerk Brown then accepted instructions to mail to the residents of the City of Norbourne Estates copies of the final documents approved at this meeting together with the approved minutes of the May 2014 regular meeting.

Homeowner Scott Sagehorn presented information for a requested building permit for the two story rear addition, paint, roof and siding to the residence at 4001 Saint Germaine Court. Comm. Erny made a motion to approve the request. Comm. Brooks seconded; it passed unanimously.

Mayor Spanyer recognized Homeowners Dick and Judy Schmitt who presented information for a requested building permit for a rear porch addition to the residence at 408 Meridian Avenue. After review of the plans and documents presented, Comm. Decker made a motion to approve the request pending receipt by the Clerk copies of plans and other documents necessary to support the request. Comm. Erny seconded; it passed unanimously.

James Hodge of Hodge, Singler & Ritsert distributed copies of the initial draft of the new code of ordinances from American Legal Publishing which the Board of Commissioners shall review for additions and corrections. Atty. Hodge is available to assist in the review and any corrections or additions as the Board finds necessary. The Board also received the first invoice for payment of 80% of the contract, to be paid from the special codification grant account as provided by the Kentucky Department of Libraries and Archives.

## **Roads & Utilities**

Commissioner Erny reported that representatives from Milestone Group were unable to be present to discuss reconstruction of the sidewalk system but were progressing to the point of presenting “pre-bid” documents at the next meeting.

Comm. Erny made a motion to adjourn the meeting at 8:45PM. Mayor Spanyer seconded it.

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Andy Spanyer, Mayor

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Jerry Brown, City Clerk  
[NorbourneClerk@gmail.com](mailto:NorbourneClerk@gmail.com)

visit our website – <http://www.norbourneestates.org>