

CITY OF NORBOURNE ESTATES

September 12, 2017 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on September 12, 2017, at the St. Matthews Eline Library. With a quorum present, the meeting came to order at 6:00PM. The following City officials were in attendance; Commissioners Jeff Daiber, Kevin Thomas and Lucy Heskins, Treasurer Elena Marquette and Clerk Jerry Brown. Mayor Paul Brooks was not present. Commissioner Bert Erny arrived after an anticipated delay. Five guests attended. Attendance Record is on file.

With the absence of the Mayor and Pro-Tem, Comm. Daiber was selected to serve as Mayor Pro-Tem for this meeting. Clerk Brown reported the receipt of a letter from Mayor Brooks that, due to having relocated his residence from the City of Norbourne Estates, he is submitting his resignation of the position of Mayor and its responsibilities. Comm. Daiber made a motion to accept the resignation. Comm. Heskins seconded the motion, it passed unanimously.

Comm. Daiber made a motion to approve and distribute the August 08, 2017 Regular Meeting Minutes. Comm. Thomas seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for August 2017 was presented. Comm. Heskins made a motion to approve the report for audit. Comm. Thomas seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in September;

Elena Marquette, Treasurer (September)	\$500.00	LG&E (Breck – 07/18-08/16)	\$33.55
Jerry Brown, Clerk (September)	\$800.00	LG&E (Browns – 07/19-08/17)	\$33.35
Clerk Expenses (September)	\$143.59	James Hodge, Atty. (fees – August)	\$621.25
NSAP (August)	\$875.00	Tim Kraus – new tree watering/meter	\$300.46
Waste Management (August)	\$2,465.00	Klausing Group – irrigation repair	\$70.00
LG&E (lights – 07/18-08/15)	\$709.51	Klausing Group – mow, trim, weed	\$719.36

COMMITTEE REPORTS

Security, Finance & Communication

Security Officer Lt. Al Cabrera's report was presented by Officer Don George.

Ordinance & Resolutions

Comm. Daiber recognized Susan Gray who presented information for a requested building permit for a small addition and renovation to her residence at 4021 Saint Ives Court. After review of the plans and documents presented, Comm. Daiber made a motion to approve the request. Comm. Thomas seconded the motion, it passed unanimously.

Comm. Daiber recognized Clerk Brown who presented information provided by Carolyn Brown for a requested building permit for interior renovation to her residence at 327 S. Sherrin Avenue. After review of the plans and documents presented, Comm. Daiber made a motion to approve the request. Comm. Erny seconded the motion, it passed unanimously.

Comm. Daiber recognized Comm. Erny, Comm. Thomas and Comm. Heskins to enter discussion of necessary actions to be taken to appoint a mayor to fill the vacancy created by the resignation of Mayor Brooks due to the change of his residence outside the City of Norbourne Estates. Comm. Heskins agreed to coordinate logistics necessary to call a Special Meeting for the purpose of appointing a new Mayor as required by Kentucky Revised Statute. Comm. Daiber made a motion to appoint Comm. Thomas as Commissioner in charge of the City's website. Comm. Heskins seconded the motion, it passed unanimously.

Grounds and Landscape

Comm. Daiber recognized Comm. Erny to report on proposals to install and service appropriate refuse containers at each of two locations within the Boulevard. Quotes for suitable mounted containers were from \$500 to \$700 each location. Waste Management, now servicing our sanitation contract, will service both containers for \$21.00 monthly. Comm. Daiber made a motion to authorize Comm. Erny to proceed with the project. Comm. Heskins seconded the motion, it passed unanimously.

Comm. Erny made a motion to adjourn the meeting at 8:10PM. Comm. Heskins seconded it.

Albert Erny, Mayor Pro-Tem

Jerry Brown, City Clerk

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