

CITY OF NORBOURNE ESTATES

November 14, 2017 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on November 14, 2017, at the St. Matthews Eline Library. With a quorum present, Mayor Lucy Heskins called the meeting to order at 6:00PM. The following City officials were in attendance; Commissioners Bert Erny, and Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Commissioner Jeff Daiber was not present. Six guests attended. Attendance Record is on file.

Comm. Erny made a motion to approve and distribute the October 10, 2017 Regular Meeting Minutes. Comm. Thomas seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for October 2017 was presented. Comm. Thomas made a motion to approve the report for audit. Comm. Erny seconded the motion, it passed unanimously.

Treasurer Marquette also reported on efforts to engage Verbeck & Kaleher CPAs, Inc. to complete the necessary audit and financial review required by State Statute. Comm. Erny made a motion to approve a letter of engagement for Verbeck & Kaleher CPAs, Inc. as auditor for Norbourne Estates. Comm. Thomas seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in November;

Elena Marquette, Treasurer (November)	\$500.00	LG&E (Breck – 09/18-10/17)	\$33.87
Treasurer Expenses (November)	\$223.48	LG&E (Browns – 09/15-10/17)	\$33.87
Jerry Brown, Clerk (November)	\$800.00	James Hodge, Atty. (fees – October)	\$411.25
Clerk Expenses (November)	\$331.71	B&B Systems – 2 refuse receptacles/install	\$1,893.97
NSAP (October)	\$1,015.00	Klausing Group – multiple services	\$1,900.94
Waste Management (October)	\$2,465.00	Klausing Group – taxus replacement	\$120.00
LG&E (lights – 09/15-10/16)	\$709.35		

COMMITTEE REPORTS

Security, Finance & Communication

Security Officer Robert Ward presented Lt. Al Cabrera's report. Officer Ward noted that activities related to Halloween trick or treat went very well. Officer Ward also reported that residents of Norbourne Estates can participate in vacation/extended absence House Watch. To arrange for patrols while you are to be away, please notify LMPD Fifth Division by calling (502) 574-7636. In addition, he advised that with the coming of cold weather, it is a violation of State Statute to leave unattended a running car while it is warming up.

Comm. Thomas reported receiving a budget expenditure report as a request for funding assistance from the Norbourne Estates Social Committee. After discussion and review of the sponsored activities for the City, Comm. Marquette made a motion to approve funding not to exceed \$3,000 for outstanding expenses. Comm. Erny seconded the motion, it passed unanimously.

Grounds & Landscape

Mayor Heskins recognized Tim Kraus and Peter Dennis, representing the City Tree Committee, who introduced Ryan Lewis, candidate for appointment as Arborist for Norbourne Estates. After discussion and review, Comm. Thomas made a motion to approve a letter of engagement with Mr. Lewis as City Arborist to be effective through June 30, 2018. Comm. Erny seconded the motion, it passed unanimously.

Tim Kraus then reported on continued efforts to receive fund reimbursement from a grant extended by Metropolitan Sewer District for planting trees. Upon submission of a listing of trees recently planted during our recent tree initiative, the grant reimbursement will be substantial.

Comm. Erny made a motion to adjourn the meeting at 8:00PM. Comm. Marquette seconded the motion, it passed unanimously.

Lucy Heskins, Mayor

Jerry Brown, City Clerk

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