

# CITY OF NORBOURNE ESTATES

## January 09, 2018 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on January 09, 2018, at the St. Matthews Eline Library. With a quorum present, Mayor Lucy Heskins called the meeting to order at 6:00PM. The following City officials were in attendance; Commissioners Bert Erny, and Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Commissioner Jeff Daiber was not present. Two guests attended. Attendance Record is on file.

Comm. Thomas made a motion to approve and distribute the December 12, 2017 Regular Meeting Minutes. Comm. Erny seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for December 2017 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Thomas seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in January;

Elena Marquette, Treasurer (January)	\$500.00	LG&E (Breck – 11/14-12/15)	\$55.18
Jerry Brown, Clerk (January)	\$800.00	LG&E (Browns – 11/15-12/15)	\$46.50
Clerk Expenses (January)	\$147.77	James Hodge, Atty. (fees – December)	\$341.25
NSAP (December)	\$910.00	Wallitsch Nursery, Holiday lights	\$1,595.00
Waste Management December)	\$2,465.00	Wallitsch Nursery, Holiday decorations	\$580.57
LG&E (lights – 11/14-12/13)	\$768.51	Klausing Group, leaf removal x2	\$1,379.86

## OFFICIALS APPOINTMENTS & OATH OF OFFICE

Noting expiration of the two-year terms January 31, 2018 for the appointed offices of Treasurer and Clerk/Tax Collector, Comm. Thomas made a motion to reappoint Elena Marquette as Treasurer and Jerry Brown as City Clerk/Tax Collector for the City of Norbourne Estates. Comm. Erny seconded the motion, it passed unanimously.

The oath of office was administered to Treasurer Marquette and Clerk Brown by Notary James Hodge, Legal Counsel for the City of Norbourne Estates.

## COMMITTEE REPORTS

### Security, Finance & Communication

Security Officer Lt. Al Cabrera's report was received.

Clerk Brown reported receiving notice from the staff of the St. Matthews Eline Library that, due to renovations to the facility, the library meeting room would no longer be available for our use after the City's regular meeting in March. After discussion, Comm. Erny agreed to approach the

Saint Matthews Fire Department to use its facility located at 420 Sears Avenue as a possible relocation site for the City's meeting needs. Relocating the regular meeting place for a prolonged period of time will necessitate proper notice and passage of an ordinance for satisfying open meetings requirements.

City Attorney James Hodge reported on developments regarding the expiration and renewal of cable franchises as well as concerns regarding fiber optics and other telecommunications issues. Considerations before the City shall impact revenues either through taxes on cable contracts or other telecom franchise fees. Atty. Hodge advised that we engage the services of an attorney specializing in cable and telecommunications issues for advice and council on behalf of the City. After discussion, Comm. Thomas made a motion to accept a letter of engagement with Linda K. Ain, an attorney who is currently engaged in this issue for several jurisdictions. Comm. Marquette seconded the motion, it passed unanimously.

### **Ordinance & Resolutions**

Mayor Heskins addressed the need to fulfill ordinance requirements by establishing the City's department or commission responsibilities to each of the four City Commissioners. After discussion, Comm. Erny made a motion to allocate Security, Finance & Communication to Comm. Marquette, Ordinance & Resolutions to Comm. Thomas, Roads & Utilities to Comm. Erny and Grounds & Landscape to Comm. Daiber. Comm. Marquette seconded to motion, it passed unanimously. Also, Comm. Thomas agreed to act as liaison for the City Board of Commissioners to the Board of Ethics and the City's social organization.

Comm. Erny made a motion to adjourn the meeting at 7:25PM. Comm. Thomas seconded the motion, it passed unanimously.

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Lucy Heskins, Mayor

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Jerry Brown, City Clerk

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