

# CITY OF NORBOURNE ESTATES

## March 13, 2018 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on March 13, 2018, at the St. Matthews Eline Library. With a quorum present, Mayor Lucy Heskins called the meeting to order at 6:00PM. The following City officials were in attendance; Commissioners Jeff Daiber, Bert Erny, Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Seven guests attended, attendance Record is on file.

Comm. Erny made a motion to approve and distribute the February 13, 2018 Regular Meeting Minutes. Comm. Daiber seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for February 2018 was presented. Comm. Daiber made a motion to approve the report for audit. Comm. Erny seconded the motion, it passed unanimously.

Treasurer Brown read the following invoices to be paid in March;

Elena Marquette, Treasurer (March)	\$500.00	LG&E (lights – 01/17-02/13)	\$815.11
Treasurer Expenses (March)	\$17.19	LG&E (Breck – 01/16-02/15)	\$35.11
Jerry Brown, Clerk (March)	\$800.00	LG&E (Browns – 01/17-02/15)	\$35.00
Clerk Expenses (March)	\$134.97	James Hodge, Atty. (fees – February)	\$735.00
NSAP Security (February)	\$910.00	Linda K. Ain, Atty. (fees – February)	\$510.00
Waste Management (February)	\$2,465.00	Klausing Group, Bed Edge, Pre-emerg	\$402.90

## COMMITTEE REPORTS

### Security, Finance & Communication

Security Officer Cabrera's report was received. Lt. Cabrera also reported that Officer George's replacement will be Sgt. Tulio Tourihno. He is a Sargent in the Louisville Metro 5th Division where we are located so he will be familiar with any issues that arise in the area. On a side note, Lt. Cabrera added that if anyone speaks Portuguese, Spanish, Italian, French or another language he could not recall, Tulio is fluent. You can brush up with him when he is out and about. Tulio will be in a marked vehicle.

### Ordinance & Resolutions

Comm. Thomas presented to the Commission Lynn Seufert, Allison Campbell and Sarah Jane DuFour, residents having an interest in serving on the City's Board of Ethics as required by ordinance and statute. After discussion, Comm. Thomas made a motion to appoint all three to the Norbourne Estates Board of Ethics. The initial appointment is to be for a term of one year. Comm. Erny seconded the motion, it passed unanimously. The oath of office was then administered to Ethics Board members Lynn Seufert, Allison Campbell and Sarah Jane DuFour by Notary James Hodge, Legal Counsel for the City of Norbourne Estates. The new Board members then agreed to elect Lynn Seufert as Chairman.

Comm. Erny reported on finalizing arrangements with the Saint Matthews Fire Department to use its facility for future meeting requirements and verified the address as 240 Sears Avenue. After discussion, Comm. Erny made a motion for council to present a summary second reading of Ordinance 01, Series 2018, establishing the new regular meeting place for the Board of Commissioners of the City of Norbourne Estates, beginning at 6:00pm on April 10, 2018 and the second Tuesday of each month thereafter, shall be held at the Saint Matthews Fire Department, 240 Sears Avenue. Comm. Marquette seconded the motion. James Hodge, as Legal Counsel present, gave a summary second reading of the ordinance. Comm. Erny then made a motion to approve Ordinance 01, Series 2018 establishing the Saint Matthews Fire Department as the regular monthly meeting place. Comm. Marquette seconded the motion, it passed unanimously.

City Counsel James Hodge reported on the requirements of Kentucky Revised Statute 83A.070 regarding compensation of elected officers, appointed officials and employees. Such action to be effective for those elected in the upcoming general election must be taken on or before the first Monday in May prior to the election. Current compensation levels were established by Ordinance Code 130, series 1997 and needs to be updated. Attorney Hodge suggested using the Wage & Salary Survey of Kentucky Cities, 2018 Edition, published by the Kentucky League of Cities.

After discussion, Comm. Marquette made a motion for summary first reading of Ordinance 02, Series 2018, establishing the compensation of each City Commissioner to be fixed at the sum of \$1,200 per annum, payable pro-ratably monthly and repealing Ordinance Code 130.7, Section 2, Series 1997. Comm. Erny seconded the motion. James Hodge, as Legal Counsel present, gave a summary first reading of the ordinance.

Comm. Marquette then made a motion for summary first reading of Ordinance 03, Series 2018, establishing the compensation of the Mayor to be fixed at the sum of \$3,600 per annum, payable pro-ratably monthly and repealing Ordinance Code 130.7, Section 1, Series 1997. Comm. Erny seconded the motion. James Hodge, as Legal Counsel present, gave a summary first reading of the ordinance.

### **Roads & Utilities**

Mayor Heskins recognized residents Rob and Barb Davis who requested approval of a plan to replace a sidewalk and to install a parking pad adjacent to their garage and driveway. Noting ordinance and code requirements and the unique nature of the “stub street” right of way, certain alterations to the plan would be necessary. Comm. Erny made a motion to accept in principle the plan subject to on site review by a commissioner and the City Arborist given the proximity of a large City tree. Comm. Thomas Seconded the motion. Further approval was tabled pending review.

Comm. Erny made a motion to adjourn the meeting at 8:15PM. Comm. Thomas seconded the motion, it passed unanimously.

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Lucy Heskins, Mayor

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Jerry Brown, City Clerk

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