

# CITY OF NORBOURNE ESTATES

## May 08, 2018 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on May 08, 2018, at the St. Matthews Fire Department, 240 Sears Avenue. With a quorum present, Mayor Lucy Heskins called the meeting to order at 6:00pm. The following City officials were in attendance; Commissioners Bert Erny and Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Commissioner Jeff Daiber was not present. Five guests attended, attendance Record is on file.

Comm. Thomas made a motion to approve and distribute the April 10, 2018 Regular Meeting Minutes. Comm. Erny seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for April 2018 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Thomas seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in May;

Elena Marquette, Treasurer (May)	\$500.00	LG&E (Browns – 03/15-04/16)	\$32.30
Jerry Brown, Clerk (May)	\$800.00	James Hodge, Atty. (fees – April)	\$726.25
Clerk Expenses (May)	\$206.28	Klausing Group, irrigation repair	\$200.00
NSAP Security (April)	\$910.00	Klausing Group, multiple seasonal services	\$3,734.68
Waste Management (April)	\$2,465.00	Courier Journal - legal ad, lawn services bid	\$509.08
LG&E (lights – 03/15-04/13)	\$771.45	Verbeck & Kaleher CPA's, audit	\$4,200.00
LG&E (Breck – 03/15-04/16)	\$32.30	Greenscapes – substree endcap shrubs	\$2,110.00

## COMMITTEE REPORTS

### Security, Finance & Communication

Neighborhood Security and Asset Protection Officer Ward's report & Officer Tourinho's log were received. Officer Ward reported an increase in bogus contractor scams in the Metro area. However, there were no reported crimes within Norbourne Estates.

Treasurer Marquette presented for discussion before the Commission the proposed budget for the July 01, 2018 – June 30, 2019 fiscal year. Our sound and stable budget indicates the need for little or no tax rate adjustment based on the preliminary tax roll assessment as received from the Jefferson County PVA.

Having discussed the budget and the proposed ad valorem tax rate, Comm. Erny made a motion for counsel to present a summary first reading of Ordinances 10 & 11, Series 2018, establishing the budget and the proposed tax rate of \$.168 per \$100 assessed value for the fiscal 2018 - 2019. Comm. Thomas seconded the motion. James Hodge, as Legal Counsel present, gave a summary first reading of the two ordinances.

## **Ordinance & Resolutions**

Mayor Heskins recognized resident J. Michael Smither who presented information for a requested building permit for the addition of a pool to his residence at 4015 Saint Ives Court. After review of the plans and documents presented, Comm. Erny made a motion to approve the request, subject to compliance with Louisville Metro standards for water quality and drainage. Comm. Thomas seconded the motion, it passed unanimously.

Mayor Heskins recognized Eddie Burke who presented information for a requested building permit for the renovation and addition to the residence at 407 S. Sherrin Ave. After review of the plans presented, Comm. Erny made a motion to provide tentative approval of the request, subject to compliance with Louisville Metro standards for building limitations including setback and footprint. Comm. Marquette seconded the motion. Approval was deferred pending submission of all necessary fees and documents.

## **Grounds & Landscape**

Mayor Heskins reported on findings of the Tree Committee of four or more ash trees dead or dying, in need of removal. After discussion, Comm. Thomas made a motion to authorize the Tree Committee and City Arborist to seek estimates to remove failing trees and replant new trees utilizing a defined plan and schedule at an allocation not to exceed \$15,000. Comm. Erny seconded the motion, it was approved unanimously.

Comm. Thomas reported on receiving bid proposals for shrub removal and replacement to revitalize planting beds at the entrances to the city, as well as irrigation repair and enhancement. Comm. Marquette made a motion to accept the proposal by Klausung Group to remove dead and declining plants and replace in kind at a cost of \$715.00. Comm. Thomas seconded the motion, it passed unanimously.

Comm. Thomas then made a motion to accept the proposal by Chism Irrigation to repair and improve the two irrigation systems at a cost of \$675.00. Comm. Marquette seconded the motion, it passed unanimously.

Comm. Thomas also reported on Comm. Daiber's behalf, efforts to seek bids for overall seasonal lawn and landscape maintenance. Comm. Erny made a motion to authorize an expenditure of \$500.00 for publication of a legal ad in the Courier Journal to accept bids for landscape maintenance. Comm. Thomas seconded the motion, it passed unanimously.

Comm. Erny made a motion to adjourn the meeting at 8:00PM. Comm. Thomas seconded the motion, it passed unanimously.

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Lucy Heskins, Mayor

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Jerry Brown, City Clerk

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