

CITY OF NORBOURNE ESTATES

June 12, 2018 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on June 12, 2018, at the St. Matthews Fire Department, 240 Sears Avenue. With a quorum present, Mayor Lucy Heskins called the meeting to order at 6:00pm. The following City officials were in attendance; Commissioners Bert Erny and Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Commissioner Jeff Daiber was not present. Five guests attended, attendance Record is on file.

Comm. Erny made a motion to approve and distribute the May 08, 2018 Regular Meeting Minutes. Comm. Thomas seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for May 2018 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Thomas seconded the motion, it passed unanimously.

Clerk Brown read the following invoices to be paid in June;

Lucy Heskins, Mayor (June)	\$600.00	James Hodge, Atty. (fees – May)	\$647.50
Elena Marquette, Treasurer (June)	\$500.00	Linda K. Ain, Atty. (fee – services)	\$60.00
Jerry Brown, Clerk (June)	\$800.00	Ryan K. Lewis, Arborist (fees – services)	\$787.50
Clerk Expenses (June)	\$365.57	Chism Service Irrigation, maintenance	\$675.00
NSAP Security (May)	\$910.00	Klausing Group, shrub remove/replace	\$715.00
Waste Management (May)	\$2,465.00	Klausing Group, multiple seasonal services	\$785.24
LG&E (lights – 04/14-05/15)	\$763.55	Klausing Group, mow, trim	\$215.00
LG&E (Breck – 04/16-05/17)	\$32.43	KLC – Workers Comp annual coverage	\$611.17
LG&E (Browns – 04/16-05/17)	\$32.43	KLC – Liability annual coverage	\$4,168.00
LWC (Combined acct 03/09-05/09)	\$75.59	KLC – Property annual coverage	\$365.12

COMMITTEE REPORTS

Security, Finance & Communication

Security Officer Lt. Al Cabrera's report was received. Lt Cabrera introduced Sgt. Tulio Tourinho, our regular patrol officer, who also gave a review of his observations.

Clerk Brown reported on receiving information from the Board of Elections the need for candidates for public office to register with them in order to be on the ballot for the general election in November. All elected City offices will be open for election or re-election this term. The office of the Mayor is for a four-year term and all four Commissioners will be elected for two-year terms. Candidate filing deadline is August 14, 2018; write-in candidate deadline is October 26, 2018; and the General Election is November 06, 2018. The last day to register to vote in the General Election is October 09, 2018. Those interested in being a candidate should contact the Jefferson County Election Center, 701 West Ormsby Ave., Suite 301 or call (502) 754-5886 or (502) 754-5889.

During the May 08, 2018 regular meeting, Treasurer Marquette had previously distributed the proposed Budget for fiscal year July 01, 2018 through June 30, 2019 based on a proposed tax rate not to exceed \$.168 per \$100 assessed value. The rate proposed for the next fiscal period reflects no change or increase from the previous fiscal year. After discussion and review, Comm. Erny made a motion to approve the proposed tax rate as previously submitted. Comm. Thomas seconded the motion; it passed unanimously. Comm. Erny then made a motion to approve the Budget for the fiscal year 2018 – 2019 as previously presented. Comm. Thomas seconded the motion; it passed unanimously.

Ordinance & Resolutions

Having approved the budget and the proposed ad valorem tax rate, Comm. Erny made a motion for Counsel to present a summary second reading of Ordinances 10 & 11, Series 2018, establishing the budget and the proposed tax rate of \$.168 per \$100 assessed value for the fiscal 2018 - 2019. Comm. Thomas seconded the motion. James Hodge, as Counsel present, gave a summary second reading of the two ordinances.

Comm. Erny then made a motion to approve Ordinance No. 10, Series 2018, establishing the new tax rate for the City of Norbourne Estates for the fiscal year July 01, 2018 to June 30, 2019. Comm. Thomas seconded the motion; it was passed unanimously.

Comm. Marquette made a motion to approve Ordinance No. 11, Series 2018, establishing a budget for the City of Norbourne Estates for the fiscal year July 01, 2018 to June 30, 2019. Comm. Erny seconded the motion; it was passed unanimously.

Clerk Brown accepted instructions to mail to the residents of the City of Norbourne Estates copies of the final documents approved at this meeting together with the approved minutes of the May 08, 2018 regular meeting.

Clerk Brown then reported having received inquiries regarding our ordinances or regulations relating to short-term, bnb or airbnb type rentals in our City. Counsel Hodge suggested the importance of addressing the issue at this time given recent actions by Louisville Metro and other jurisdictions for both long and short-term rental requirements to address both safety and code compliance issues. After discussion, Comm. Thomas made a motion for Counsel to present a summary first reading of Ordinance 04, Series 2018, for the registration of all rental properties within the City of Norbourne Estates. James Hodge, as Counsel present, gave a summary first reading of the ordinance.

Roads & Utilities

Comm. Erny reported on receiving estimates for removing and replacing existing noncompliant stop signs with new DOT compliant stop signs utilizing existing posts. Comm. Thomas made a motion to replace the existing signs at an expense not to exceed \$3,000. Comm. Marquette seconded the motion, it passed unanimously.

Grounds & Landscape

Mayor Heskins recognized Steve Kuhlman, resident on Saint Germaine and Comm. Erny to comment on certain trees on Saint Germaine and other areas needing attention for preservation and community safety. Mayor Heskins and the Board agreed that it would be appropriate to refer the trees in question to the City Arborist for review and recommendation.

Comm. Thomas also reported on Comm. Daiber's behalf, the need to provide for continued lawn maintenance during negotiations for new contract services. Comm. Marquette made a motion to ratify approval of mowing charges out of contract and extend mowings until acceptance of a new contract or provider. Comm. Erny seconded the motion, it passed unanimously.

Comm. Erny made a motion to adjourn the meeting at 7:50pm. Comm. Thomas seconded the motion, it passed unanimously.

Lucy Heskins, Mayor

Jerry Brown, City Clerk

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