

CITY OF NORBOURNE ESTATES

July 10, 2018 Regular Meeting Minutes

The regular monthly meeting of the City of Norbourne Estates Board of Commissioners was held on July 10, 2018, at the St. Matthews Fire Department, 240 Sears Avenue. With a quorum present, Mayor pro tem Bert Erny called the meeting to order at 6:00pm. The following City officials were in attendance; Commissioners Bert Erny and Kevin Thomas, Commissioner/Treasurer Elena Marquette and Clerk Jerry Brown. Mayor Lucy Heskins and Commissioner Jeff Daiber were not present. Three guests attended, attendance Record is on file.

Comm. Thomas made a motion to approve and distribute the June 12, 2018 Regular Meeting Minutes. Comm. Marquette seconded the motion, it passed unanimously.

The Treasurer's Report together with the bank statement for June 2018 was presented. Comm. Erny made a motion to approve the report for audit. Comm. Thomas seconded the motion, it passed unanimously.

Treasurer Marquette then presented a proposed amended budget for July 1, 2017 through June 30, 2018 to provide for certain expenses and overages during the fiscal period. After discussion, Comm. Erny made a motion for council to present a summary first reading of Ordinance 12, Series 2018, amending the budget for the fiscal period 2017 - 2018. Comm. Marquette seconded the motion. James Hodge, as council present, gave a summary of the first reading of the ordinance.

Clerk Brown read the following invoices to be paid in July;

Elena Marquette, Treasurer (July)	\$500.00	James Hodge, Atty. (fees – June)	\$481.25
Jerry Brown, Clerk (July)	\$800.00	Linda K. Ain, Atty. (fee – services)	\$180.00
Clerk Expenses (July)	\$365.89	Liberty Mutual – Mayor Initial Bond fee	\$101.80
NSAP Security (June)	\$910.00	Beth Thomas, Social Committee	\$125.90
Waste Management (June)	\$2,465.00	Kathleen Mandlehr, Social Committee	\$67.92
LG&E (lights – 05/16-06/14)	\$767.52	Mary Jean Curley, Social Committee	\$39.15
LG&E (Breck – 05/17-06/18)	\$32.41	Kara Brandt, Social Committee	\$143.30
LG&E (Browns – 05/17-06/18)	\$32.41	Carolyn Wilmes, Social Committee	\$80.55

COMMITTEE REPORTS

Security, Finance & Communication

Security Officer Sgt. Tulio Tourinho's report was received. Sgt. Tourinho requested assistance in being apprised of any unoccupied "For Sale" houses in our neighborhood. Residences left empty become targets for vandals and thieves removing anything of value. He would also take special notice of those on vacation for increased observation.

Ordinance & Resolutions

Atty. James Hodge reported progress regarding final language and format in preparation for adopting Ordinance 04, Series 2018, for the registration of all rental properties within the City of Norbourne Estates. Commission members present agreed to postpone discussion until the next meeting when all are present.

Grounds & Landscape

Comm. Thomas reported on three bids received for removal of certain distressed ash and dogwood trees as identified and tagged by arborist Ryan Lewis. Based on the recommendation of the Tree Committee and community knowledge of the bidders, Comm. Thomas made a motion to accept and approve the bid received from Bob Ray Company, Inc. Comm. Marquette seconded the motion, it passed unanimously.

Comm. Thomas reported on three bids received for lawn maintenance and mowing services. Bid packages received also contained additional services offered on a contract basis separately. Based on the prior community experience and knowledge of the bidders, Comm. Thomas made a motion to accept and approve the bid received from Klausing Group, Inc. Comm. Marquette seconded the motion, it passed unanimously.

Comm. Thomas made a motion to adjourn the meeting at 7:10pm. Comm. Erny seconded the motion, it passed unanimously.

Bert Erny, Mayor pro tem

Jerry Brown, City Clerk

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